



No.G.12011/1/2011-F.Est/27
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT

OFFICE MEMORANDUM

Aizawl, the 18th June, 2015.

After due consideration of the matter regarding Child Care Leave and in continuation to this Department's Office Memorandum of even no dated 13.4.2011, the Governor of Mizoram is pleased to extend the facility of Child Care Leave to women employees under the Government of Mizoram on the following conditions –

1. Women employees having minor children may be granted Child Care Leave by an authority competent to grant leave, for a maximum period of two years (i.e. 730 days) during their entire service for taking care of upto two children whether for rearing or to look after any of their needs like examination, sickness etc. Child Care Leave shall not be admissible if the child is eighteen years of age or older. During the period of such leave, the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. It may be availed of in more than one spell. Child Care Leave shall not be debited against the leave account. Child Care Leave may also be allowed for the third year as leave not due (without production of medical certificate). It may be combined with leave of the kind due and admissible.
2. i) CCL cannot be demanded as a matter of right. Under no circumstances can any employee proceed on CCL without prior proper approval of the leave by the leave sanctioning authority.
ii) The leave is to be treated like the Earned Leave and sanctioned as such.
iii) Consequently, Saturdays, Sundays, Gazetted holidays etc. falling during the period of leave would also count for CCL, as in the case of Earned Leave.
iv) **CCL can be availed only if the employee concerned has exhausted all her Earned Leave at her credit.**

This order will be effective from the date of issue and will be in force until further order.

Sd/- L.N TOCHHAWNG
Finance Commissioner,
Government of Mizoram.

Memo No.G.12011/1/2011-F.Est/27

: Aizawl, the 18th June, 2015.

Copy to :

1. Secretary to Governor, Mizoram.
2. P.S. to Chief Minister, Govt. of Mizoram.
3. P.S. to all Ministers/Speaker/Dy. Speaker/MOS/Parl. Secretaries, Mizoram.
4. P.P.S to Chief Secretary, Government of Mizoram.
5. All Administrative Departments, Government of Mizoram.
6. All Heads of Departments, Govt. of Mizoram.
7. Principal Accountant General, Mizoram, Aizawl.
8. Chief Controller of Accounts, Accounts & Treasuries, Mizoram.
9. All Treasury Officers, Mizoram.
10. Guard File.


(PINKY ZOSANGPUII)

Under Secretary to the Govt. of Mizoram,
Finance Department (E).


18/6/15