

(ii) Road

Mode of conveyance used i.e. by Government transport/ by taking a taxi, a single seat in a bus or other public conveyance/ by sharing with another Government servant in a car belonging to him or to a third person to be specified.

7. Dates of absence from place of halt on account of:—

(a) R.H. and C.L.

(b) not being actually in camp on Sundays and holidays.

8. Dates on which free board and/or lodging provided by the State or any organisation financed by State funds:-

(a) Board only

(b) Lodging only

(c) Board and lodging

9. Particulars to be furnished alongwith hotel receipts etc. in cases where higher rate of D.A. is claimed for stay in hotel/other establishments providing board and/or lodging at scheduled tariffs:

Period of Stay		Name of Hotel	Daily rate of Lodging charged	Total Amount paid
From	To			

10. Particulars of journey (s) for which higher class of accommodation than the one to which the Government servant is entitled was used:

Date	Period of Stay and Places		Mode conveyance used	Class to which entitled	Class to which tavelled	Fare of the entitled class/Rs.
	From	To				
1	2	3	4	5	6	7

If the journey (s) by higher class of accommodation has been performed with the approval of the competent authority, No. and date of the sanction may be quoted.

11. Details of journey (s) performed by road between places connected by rail.

Date	Name of Places		Fare Paid	
	From	To	Rs.	P.
1	2	3	4	

12. Amount of T.A. advance, if any, drawn.

Certified that the information, as given above, is true to the best of my knowledge and belief.

Date.....

Signature of the Government servant

Part B—(To be filled in the Bill Section)

1. The net entitlement on account of travelling allowance works out to Rs.....as detailed below:—

(a) Railways/air/bus/steamer fare Rs.....

(b) Road mileage for..... Kms. @.....P/Km Rs.....

(c) Daily allowance

(i)days @Rs.....per day.

(ii) days @Rs.....per day.

(iii) days @Rs.....per day.

Rs.....

(d) Actual expenses Rs.....

Gross amount Rs.....

(e) Less amount of T.A. advance, if any, drawn vide voucher No

Dated..... Rs.....

Net amount Rs.....

2. The expenditure is debitable to

Signature of Drawing and Disbursing Officer.

Initials of bill clerk

Countersigned

Signature of the Controller Officer

CERTIFICATE OF TOUR T.A. BILLS